

Maine Department of Education
Summer Literacy Institute
Responsive Literacy Instruction for All Learners
August 10-12, 2010

Registration

School Name: _____

School District: _____

School Address: _____

Town: _____ Zip: _____

Team Leader's Name: _____

Team Leader's E-mail: _____

Team Leader's Phone: _____

Number of team members (including team leader): _____

Team Member Names	Positions	Signatures
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Application Narrative:

Please attach a brief narrative (1-2 paragraphs) that identifies the literacy issue for which your team will be developing an action plan. In your narrative, please include:

- a description of the literacy issue you plan to address;
- a data supported explanation of why your school has selected this; and
- tentative student learning and teacher learning outcomes your action plan will produce

Total number of Team Members: _____

- **Number staying on campus in doubles _____ x \$75 = _____**
- **Number staying on campus in singles _____ x \$115 = _____**
- **Number not staying on campus _____ x \$50 = _____**

Total registration cost = _____

Return applications to the address below by May 28, 2010 with payment (check or purchase order to State of Maine). Purchase orders may be dated after July 1, 2010.

Lee Anne Larsen
23 State House Station
Augusta, ME 04333
Phone: 624-6628 FAX: 624-6821

Team leaders will be contacted after the school's registration is received with a confirmation email, as well as details about participating in a phone conference in early June to receive details about preparing your team for the institute, housing information, and sign up for workshop sessions. Conference calls for team leaders will be held on **June 8** and **June 10** from 3:00-4:30 p.m., and team leaders will receive information about registering for one of these calls when they receive their confirmation email.

Attendance for this professional development event is limited to 250 participants, so please register early!